

Director of Human Resources
Personnel Commission
Los Angeles Community College District
\$151,677.48 to 187,901.76/yr

The Los Angeles Community College District (LACCD) is seeking applicants for a **Director of Human Resources** position. The position is located in the District's centralized Human Resources Division and is responsible for planning, organizing, directing, and reviewing the work of professional, technical, and clerical staff engaged in performing duties related to the following functions:

- Hire processing
- Leave administration
- Job classification coding
- Salary rates and differentials
- Recruitment and selection of faculty and educational administrators
- Academic compensation and classification studies
- Data collection and reporting
- Performance evaluations
- Employer-employee relations
- and other related functions

BENEFITS

- District-paid medical, dental, and vision insurance plans for employee and dependents.
- \$50,000 District-paid life insurance policy.
- 12 full-pay days and 88 half-pay days of illness leave.
- A minimum of 15 paid holidays per year.
- 24 days of vacation annually.
- Public Employees Retirement System.
- Employee Assistance Program

MINIMUM REQUIREMENTS FOR ACCEPTANCE OF AN APPLICATION:

Education:

A bachelor's degree from a recognized college or university preferably with a major in human resource management, industrial or organizational psychology, public administration, or a related field. An advanced degree in one of the aforementioned majors is desirable.

Experience:

Five years of recent full-time, paid professional-level experience in a senior human resources management position for a medium to large public agency or corporation with

responsibility for executing agency/corporate-wide strategies and operational plans for multiple human resources functions. Experience must have included the supervision of staff, including professional-level employees. Experience with a public educational institution is desirable.

Special:

A valid Class "C" California driver's license must be obtained within 10 days of establishing residency in the State of California.

Travel throughout the District is required.

DEADLINE – HOW TO APPLY: Completed applications must be submitted through our online employment system -- <https://www.jobapscloud.com/LACCD> by 4:00 P.M. on **FRIDAY, MARCH 30, 2018**. Resumes will not be accepted in lieu of an application.