



Human Resources Leadership Academy

REGISTRATION FORM

Name _____

Name as you want it on badge (optional) _____

Position _____

District/College _____

Department/Division _____

Address _____

City/State/Zip _____

Work Phone _____ Fax _____ E-mail _____

Breakfast provided: Wednesday – Friday / **Lunch provided:** Thursday – Friday

I Have Special Dietary Requirements: Vegetarian Other _____

REGISTRATION INFORMATION

Email registration form & letter of interest to Ruth Cortez at klavier88@verizon.net
No later than **Friday, May 18, 2018**, to secure your enrollment

Payment is expected no later than **Friday, July 13, 2018**
ABSOLUTELY no refunds

Registration Fee Per Applicant: \$1,700.00

***Payment Method:** Check# _____ Purchase Order# _____

***Total Enclosed: \$** _____ (Please include copy of registration form with payment.)

Make CHECK or PURCHASE ORDER payable to ACHRO/EEO

Mail payment to: Ruth Cortez, ACHRO Assistant
10627 Avonbury Avenue
Whittier, CA 90603

In addition to completing this registration form, please attach a letter of interest describing your role in Human Resources and/or negotiations for your District. Also, explain how participation in the ACHRO Human Resources Leadership Academy will benefit you.

*Complete upon sending payment. This information is not needed when email is sent to secure enrollment.

HUMAN RESOURCES ACADEMY

-- INFORMATION --

Session 1 – Embassy Suites Sacramento Riverfront Promenade, Sacramento, CA 95814

- DAY 1: Wednesday, July 18, 2018, 9:30 a.m. Start Time
Leadership in Diversity in Employment / Classification and Compensation
- DAY 2: Thursday, July 19, 2018, 8:30 a.m. – 5:00 p.m.
Leadership / Investigations
- DAY 3: Friday, July 20, 2018, 8:30 a.m. – 5:00 p.m.
Discipline/Evaluation

All accommodations and room reservation for Session 1 is covered under the Academy Fee.

Session 2 – AALRR Corporate Offices, 12800 Center Court Drive, Suite 300, Cerritos, CA 90703

- DAY 1: Wednesday, August 22, 2018, 9:30 a.m. Start Time
Practical Law for CHROs
- DAY 2: Thursday, August 23, 2018, 8:30 a.m. – 5:00 p.m.
Collective Bargaining
- DAY 3: Friday, August 24, 2018, 8:30 a.m. – 5:00 p.m.
Collective Bargaining

Overnight hotel stay is **not required and not included in Academy fees**. We recommend the following hotel accommodations for academy attendees who require lodging:

Sheraton Cerritos Hotel, 12725 Center Ct Dr. N, Cerritos, CA 90703

Session 3 – Hyatt Regency Sacramento, 1209 L. Street, Sacramento, CA 95814

- DAY 1: Monday, October 8, 2018, 9:30 a.m. Start Time
Health Benefits and Retirement / Job Coaching / CHRO Panel Discussion
- DAYS 2-5: Tuesday-Friday, October 9-12, 2018
ACHRO/EEO FALL INSTITUTE

Academy fee includes registration to the **ACHRO/EEO 2018 Conference!** Presentation and Activity information will be provided prior to the Fall Conference.

PROGRAM TOPICS WILL BE EMAILED and
POSTED on <http://achroeeo.com> ONCE FINALIZED

For more information on ACHRO/EEO, visit our website at <http://achroeeo.com>

Questions/Inquiries: Ruth Cortez, ACHRO Assistant
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Whittier, CA 90603
(562) 943-0070
klavier@verizon.net