



FALL TRAINING INSTITUTE

REGISTRATION FORM

Hyatt Regency Sacramento, Downtown Sacramento
 October 9 (noon)-12 (noon), 2018 (Pre-Conference October 9)

Name		
Name as you want it on badge (optional)		
Position		
District/College		
Department/Division		
Address		
City/State/Zip		
Work phone	Fax	E-mail

IS THIS YOUR FIRST ACHRO/EEO TRAINING INSTITUTE? **yes** **no** (please circle)

Most Meals Included: Breakfast on Wed., Thurs., and Fri. – Lunch on Wed. and Thurs.

- Registration Fee – Full 3 Day Institute – Non-ACHRO/EEO Member (Management) \$300 _____
- Registration Fee – Full 3 Day Institute – ACHRO/EEO Member – 20% discount (Management) \$250 _____
- Registration Fee – Full 3 Day Institute – Non-ACHRO/EEO Member (Non-Management) \$200 _____
- Registration Fee – Full 3 Day Institute – ACHRO/EEO Member – 20% discount (Non-Management) \$170 _____

PAYMENT: CHECK# _____ PURCHASE ORDER# _____ TOTAL ENCLOSED _____

Institute Registration Deadline 9/24/18
 No refunds After 10/1/18 – **REMEMBER**, after that date,
ABSOLUTELY no refunds, and payment is expected

REGISTRATION INFORMATION

Make CHECK or PURCHASE ORDER payable to ACHRO/EEO and MAIL to:

Ruth Cortez, ACHRO Assistant
 10627 Avonbury Ave.
 Whittier, CA 90603
 email: klavier88@verizon.net (562) 943-0070

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-- INFORMATION --

LOCATION – Hyatt Regency Sacramento, Downtown Sacramento

Tuesday, October 9 – Pre Conference	1:00 p.m. to 5:00 p.m.
Wednesday, October 10 - Registration, Breakfast, Lunch & Workshops	7:30 a.m. to 5:00 p.m.
Thursday, October 11 - Breakfast, Lunch & Workshops	7:30 a.m. to 5:00 p.m.
Friday, October 12 - Breakfast & Workshops	7:30 a.m. to ???

If you are a member of the Training Committee, lunch will be provided during the meeting.

**YOU WILL BE NOTIFIED AS SOON AS PROGRAM TOPICS
HAVE BEEN DETERMINED**

HOTEL RESERVATIONS

DEADLINE -- MONDAY: 9/17/18 All workshop sessions and events will be held at our conference hotel, Hyatt Regency, where they are offering ACHRO/EEO attendees the special rate of \$175, plus 15% tax and \$0.60 CA Tourism Tax . Please make your reservations early on line:

ctrl+click on the following link. <https://aws.passkey.com/go/2018ACHRO>

Individual credit cards will be charged for first night's room and tax at the time of reservation. **BECAUSE OF THE LIMITED NUMBER OF BLOCKED ROOMS, PLEASE BOOK YOUR ROOM RESERVATIONS AS SOON AS POSSIBLE**

Also, overnight self parking is \$17 per night and valet parking is at the prevailing rates. For attendees not staying overnight at the hotel, self parking is \$12 per day.

DINNER/ENTERTAINMENT

There may be a “dinner/entertainment” night. **MORE SPECIFIC INFORMATION TO FOLLOW**

**FOR MORE INFORMATION ON ACHRO/EEO, VISIT OUR WEB SITE:
www.achroeeo.com**