



Dear CHRO'S/Districts:

**Below please find a MEMBERSHIP APPLICATION FORM for 2019-2020.**

The attached form allows for either an Institutional (District) or an Individual membership. Dues are paid annually and cover July 1 through June 30 of each fiscal year. Membership dues will be predicated on each District's FTES:

**Institutional Membership (District paid)**

- \$150 per District – FTES of 3,500 or less (includes 2 memberships)
- \$250 per District – FTES of 3,500 – 10,000 (includes 3 memberships)
- \$350 per District – FTES of 10,001 – 25,000 (includes 4 memberships)
- \$450 per District – FTES of 25,001 or more (includes 5 memberships)
- Add \$100 for each additional requested member

**Individual Membership (Non-District paid) dues are \$100**

**Retiree Membership dues are \$25**

For **Institutional Membership**, each District will indicate on the Application what their FTES for the past fiscal year were, and based on those numbers, plus the number of any additional members, will indicate what their dues will be. The District dues will cover the names indicated on the Application.

If it is an **Institutional Membership**, the membership remains with the Institution.

If it is an **Individual Membership**, the membership remains with the Individual.

Consequently, it is very important that you inform Ruth Cortez at [klavier88@verizon.net](mailto:klavier88@verizon.net) whenever a member leaves your college, so that our records can be updated accordingly.

Any California Community College professional whose responsibilities include the human resources and/or the equal employment function is eligible for membership. Please encourage your institutions and the individuals in your offices to become members.

Why join? ACHRO/EEO sponsors annual training, providing attendees with quality presentations of current issues, as well as opportunities to build networks among other professionals. The conferences also afford novices in the field (including non-management classified support staff) the chance to attend workshops geared specifically to them. ACHRO/EEO has a seat on the Chancellor's Office Consultation Council and has direct input into the state level governance process. The organization also plays an active role in generating and supporting legislation appropriate to our functions as human resources and equal employment/diversity practitioners. ACHRO/EEO is your organization, representing you and your needs and interests. We need your membership and participation to continue successfully meeting these goals.

Thank you for your support.

Please make checks payable to: **ACHRO/EEO**

And return with membership form to:

**Ruth Cortez  
ACHRO Assistant  
10627 Avonbury Ave.  
Whittier, CA 90603**



**2019-2020 Application**  
For Individual or Institutional Membership

**SECTION I - INDIVIDUAL MEMBERSHIP (Non-District Paid) – Annual Dues - \$100**  
**RETIREE MEMBERSHIP – Annual Dues - \$25**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**SECTION II - INSTITUTIONAL MEMBERSHIP (District Paid) – Annual Dues Predicated on FTES**

Your District's FTES, based on the Chancellor's Office FTES report by District for Spring 2018 and Fall 2017, determines amount of membership dues.

- \$150** per District – FTES of 3,500 or less (includes 2 memberships)
- \$250** per District – FTES of 3,500 – 10,000 (includes 3 memberships)
- \$350** per District – FTES of 10,001 – 25,000 (includes 4 memberships)
- \$450** per District – FTES of 25,001 or more (includes 5 memberships)
- Add **\$100** for each additional requested member

FTES \_\_\_\_\_ + # of Any Additional Members \_\_\_\_\_ = **Membership Dues \$** \_\_\_\_\_

College: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone # \_\_\_\_\_

**INSTITUTIONAL MEMBERS:** (Please list each representative separately) Institutional Memberships must list designated Member(s) for the current year. This membership will remain with the Institution should the named individual retire or leave employment.

<b>Name #1:</b> _____	<b>Name #4:</b> _____
Title: _____	Title: _____
E-mail: _____	E-mail: _____
<b>Name #2:</b> _____	<b>Name #5:</b> _____
Title: _____	Title: _____
E-mail: _____	E-mail: _____
<b>Name #3:</b> _____	
Title: _____	
E-mail: _____	

<b>Amount enclosed \$</b>
---------------------------

<p><b>Make check payable to ACHRO/EEO</b></p> <p>Send check to: Ruth Cortez          10627 Avonbury Ave.          Whittier, CA 90603</p>
--

**If necessary, attach a list of additional members**